

Limited English Proficiency (LEP) Mapping Tool Instructions



What is Limited English Proficiency (LEP)?

Limited English Proficiency (LEP) persons are those individuals who, as a result of national origin, 1) do not speak English as their primary language and 2) have a limited ability to speak, read, write, or understand English. Pursuant to federal requirements, recipients of federal funds are required to take reasonable steps to provide meaningful access to federally funded programs for LEP persons.

Why did DCA create this map?

To determine what those reasonable steps are, entities operating one or more programs using federal funds—whether received directly or through another recipient—must conduct a Four-Factor Analysis cataloging:

- 1) Number or proportion of LEP persons eligible to be served or likely to be encountered by the program, supported by Census data or other relevant data;
- 2) Frequency with which LEP persons come into contact with the program;
- 3) Nature and importance of the program, activity, or service; and
- 4) The resources available to execute the program and the costs of providing the LEP services.

DCA produced the map detailed here in its analysis of the first of those four factors, illustrating the relative cumulative percentage of LEP individuals in each county, city, and Census tract in Georgia.

How can local jurisdictions use this map?

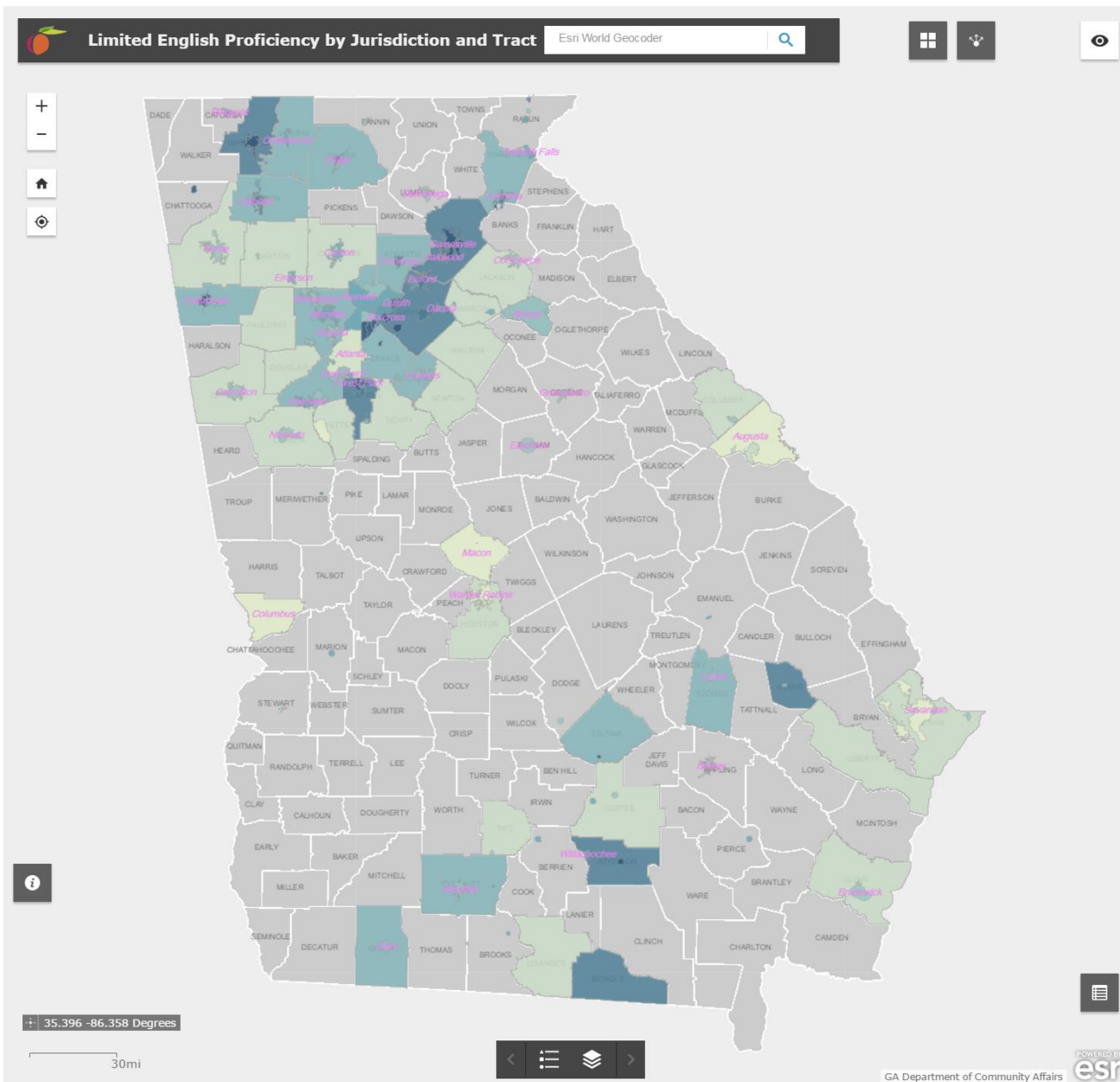
The following table illustrates HUD's recommended "safe harbor" thresholds.

Size of Language Group	Recommended Provision for Language Assistance
1,000 or more individuals	Translate vital documents
More than 5% of the population and <u>more</u> than 50 individuals	Translate vital documents
More than 5% of the population and <u>less</u> than 50 individuals	Translate written notice of right to receive free oral interpretation of documents
<5% of the population and <1,000 individuals	No written translation is required

The map shows which counties, cities, and Census tracts meet the need to translate vital documents.

Local jurisdictions may use this map to inform their own language assistance to LEP constituents. A local jurisdiction completing its own Four-Factor Analysis may find this map helpful in completing its own Four-Factor Analysis. This map, however, is not a substitute for local data and knowledge. It may also be used as local jurisdictions consider what forms of language assistance might be most helpful to its constituents, regardless of federal requirements. Maximum magnification on the area of interest is encouraged, as cities or Census tracts may pass the Safe Harbor Threshold while the surrounding county may not. Clicking on individual localities reveals the languages spoken that meet the Safe Harbor Threshold.

This map may be found along with others at DCA's Interactive Maps Home Page (<http://georgia-dca.maps.arcgis.com/home/index.html>).



This first look is the overall look at the state of Georgia. From this view, you are able to see the counties where there is Limited English Proficiency as well as the regional commissions throughout the state of Georgia. By zooming in on your county, you can get a better understanding of the LEP needs of your county

Zoom to typed Address or City

Select Basemap

Share Map

Zoom In and Out

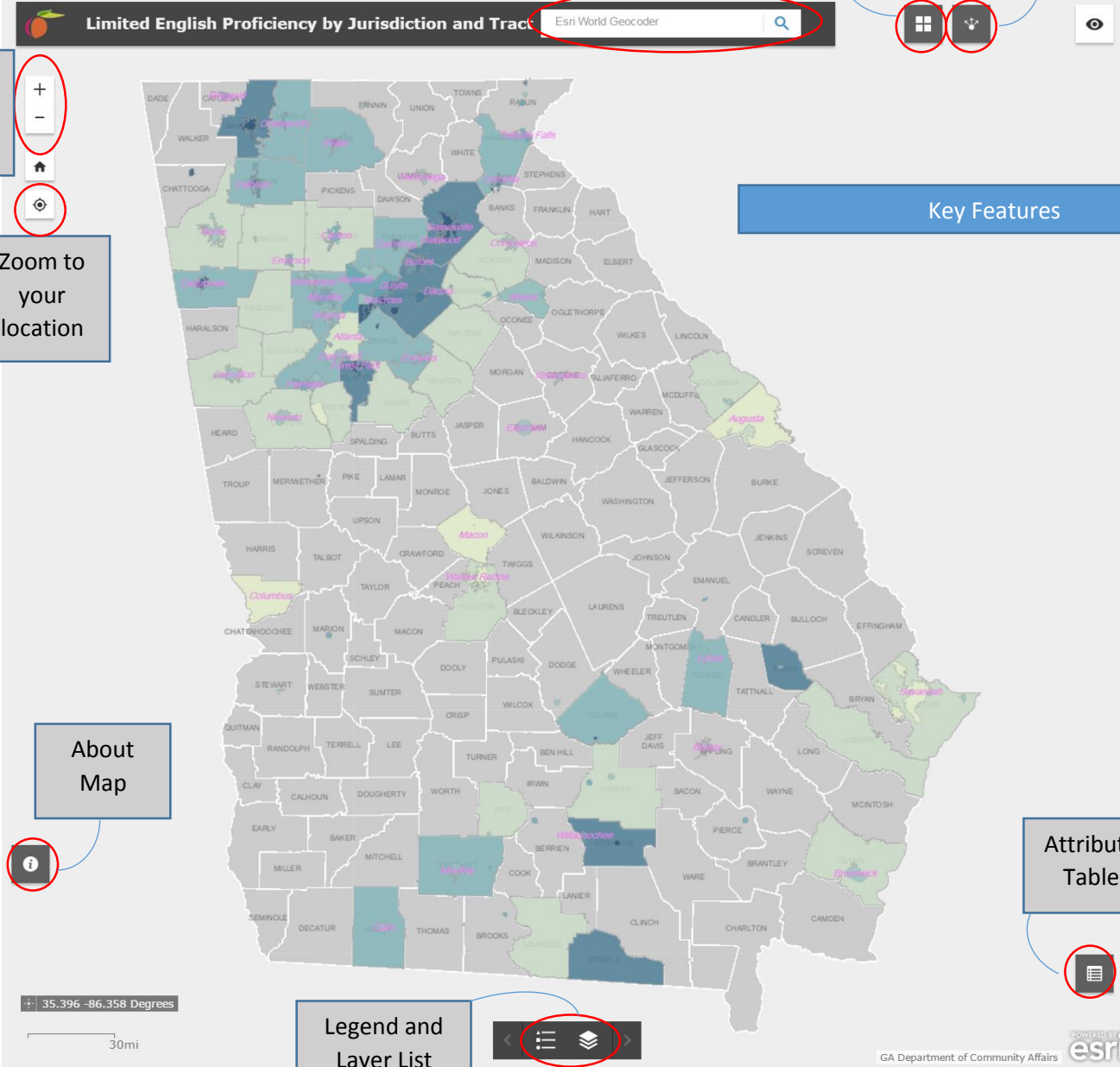
Zoom to your location

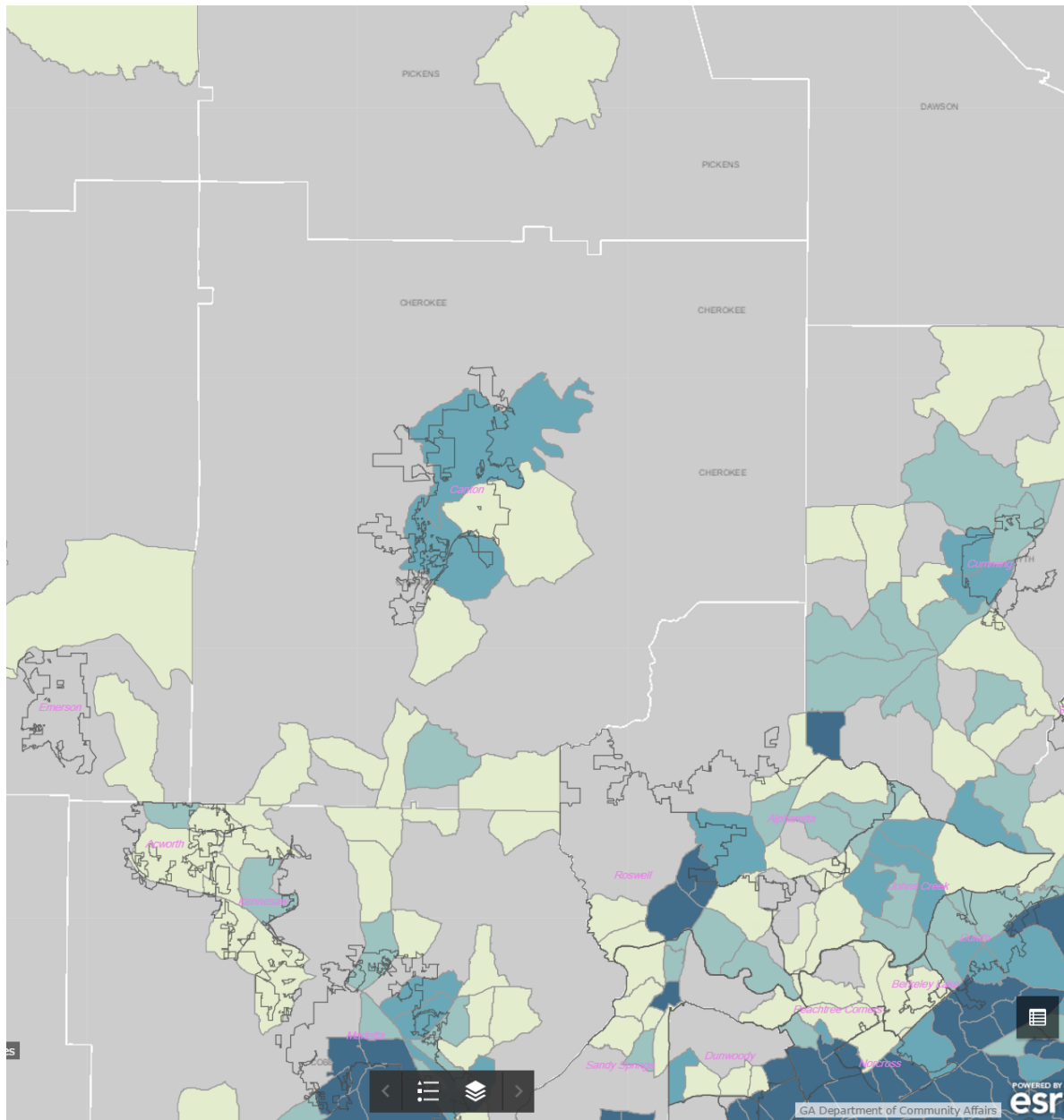
Key Features

About Map

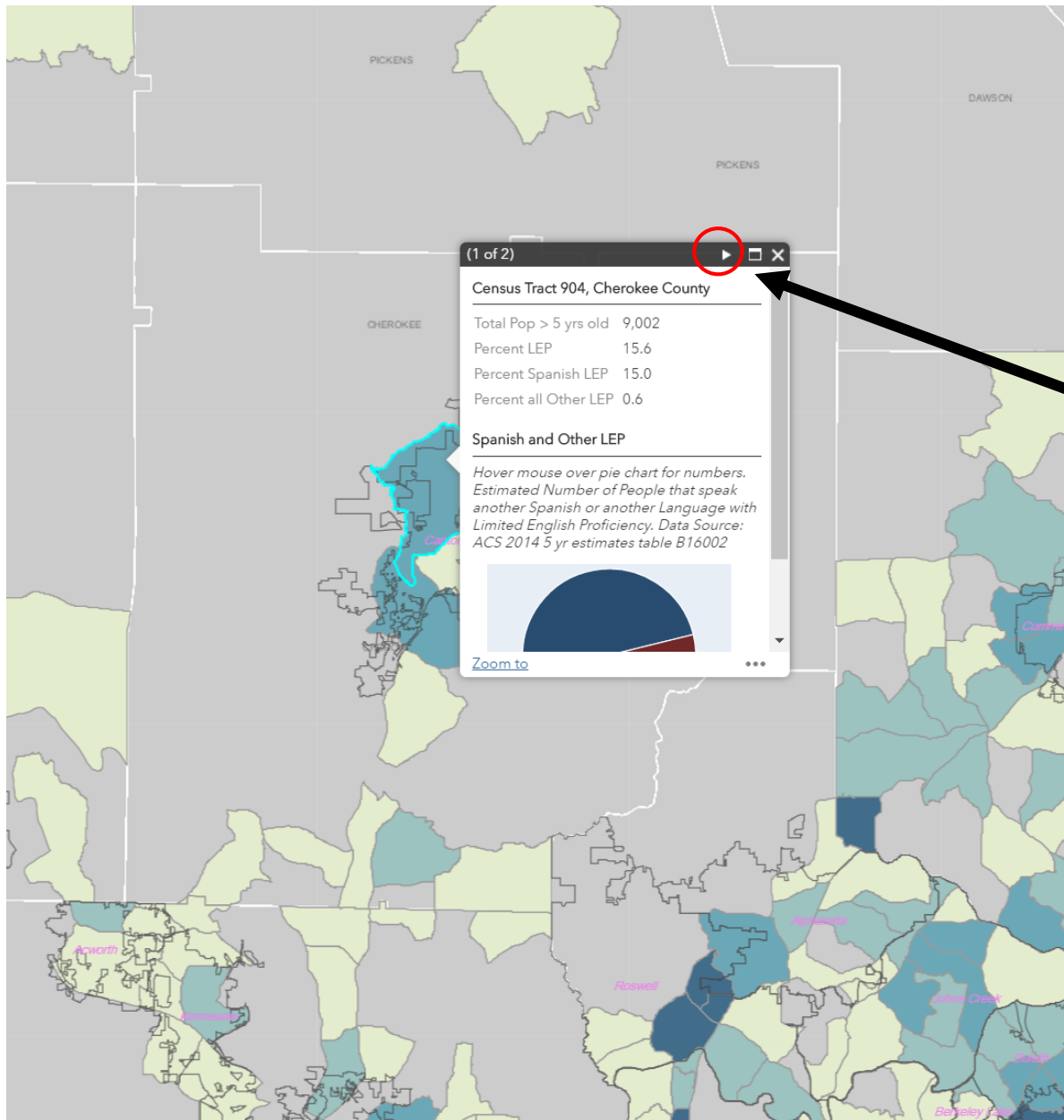
Attribute Table

Legend and Layer List



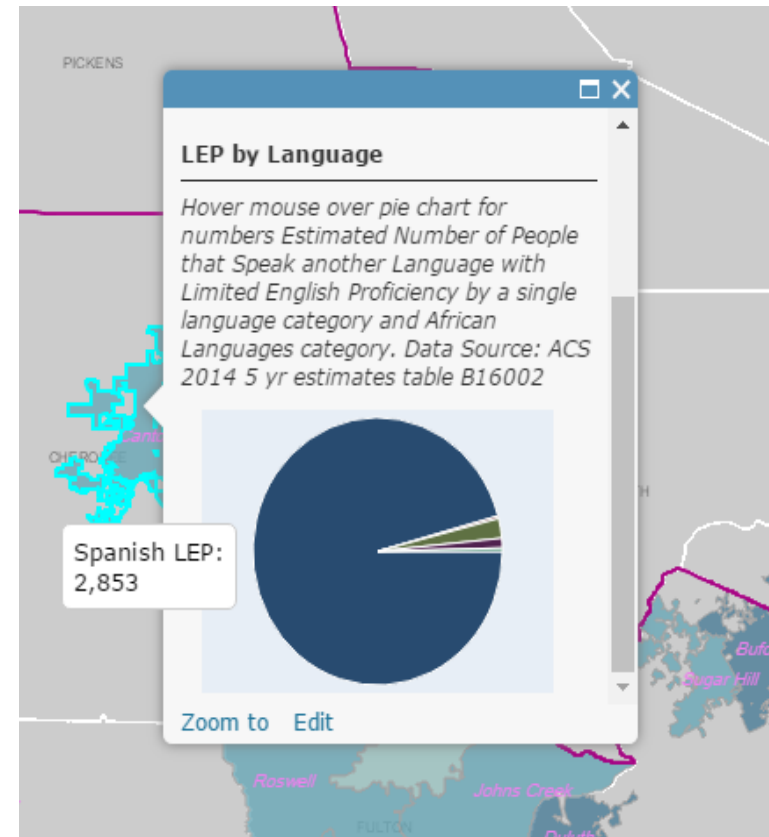
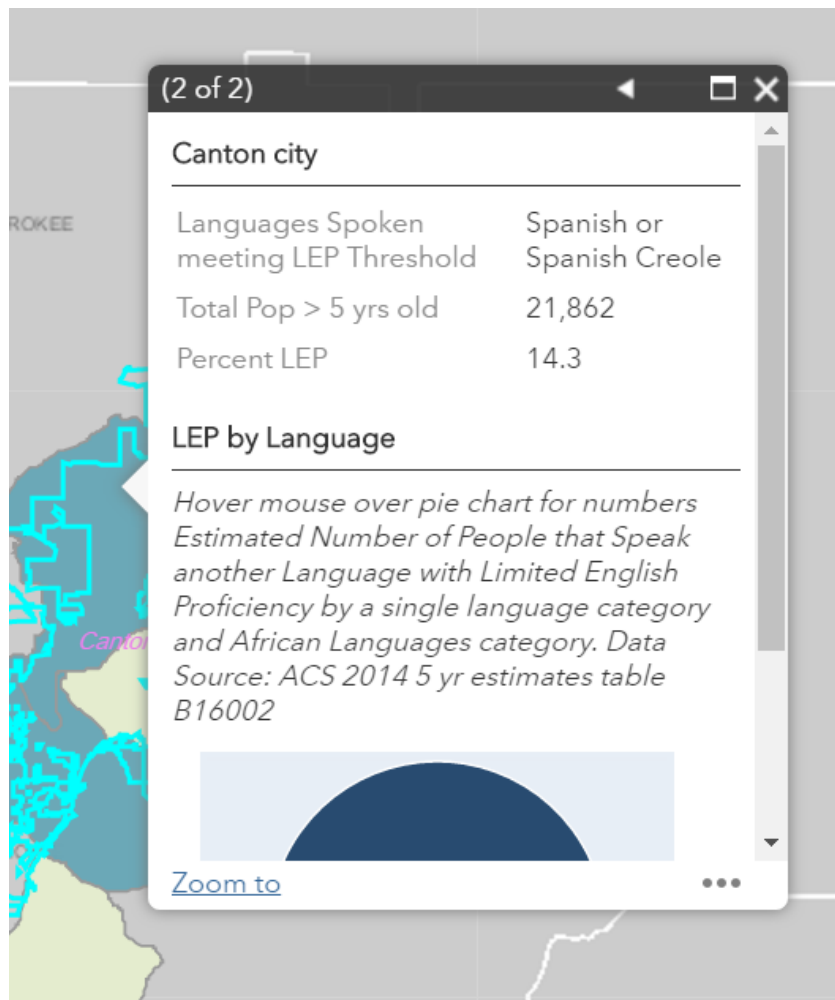


This is a zoomed in look of a county within Georgia. This view will allow you to see the different concentrations of LEP populations Census Tracts. The percent LEP by Census Tract automatically appears when you zoom in. Cities and Counties appear when you zoom out. Threshold Cities still appear when zoomed in with a dark grey outline

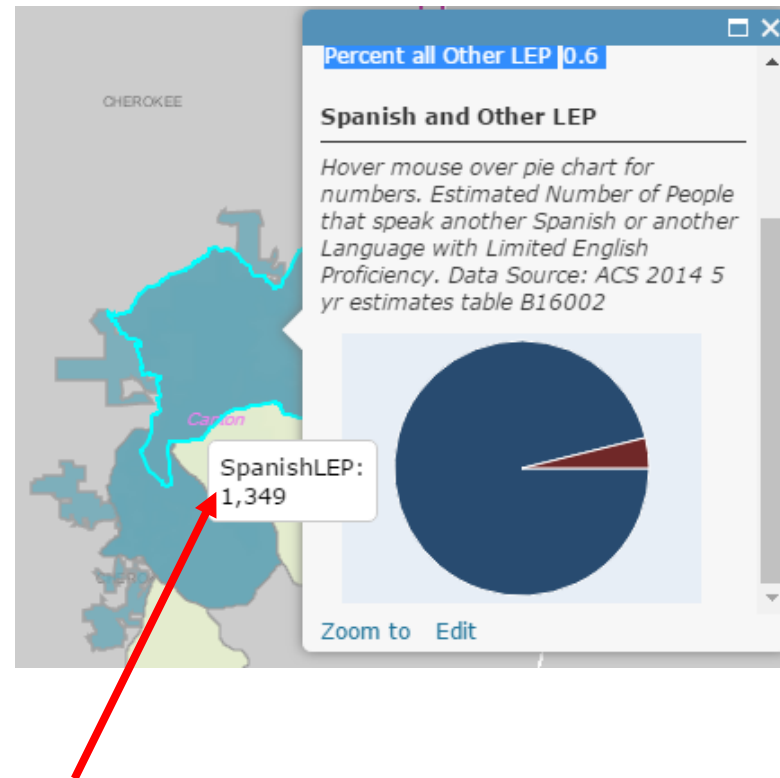
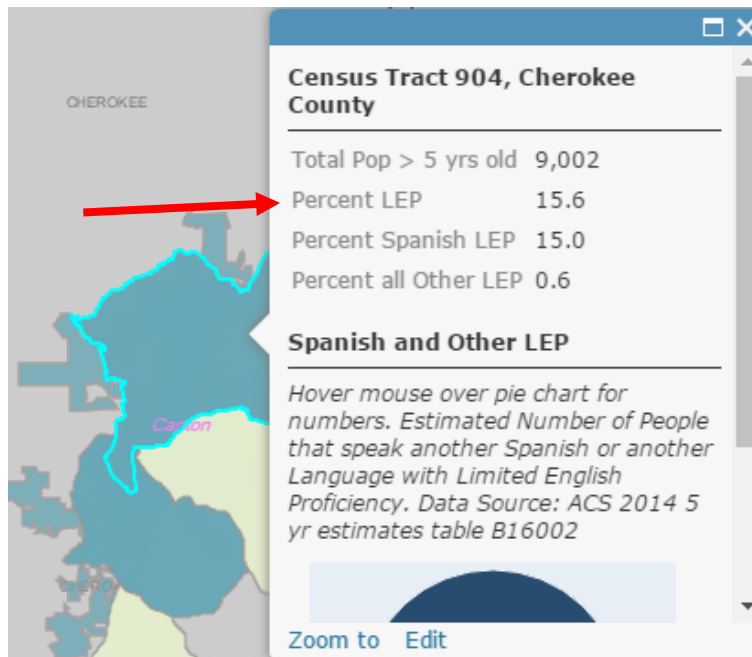


From this view, clicking on any individual Census Tract or City will open a pop box with further details of the given area.

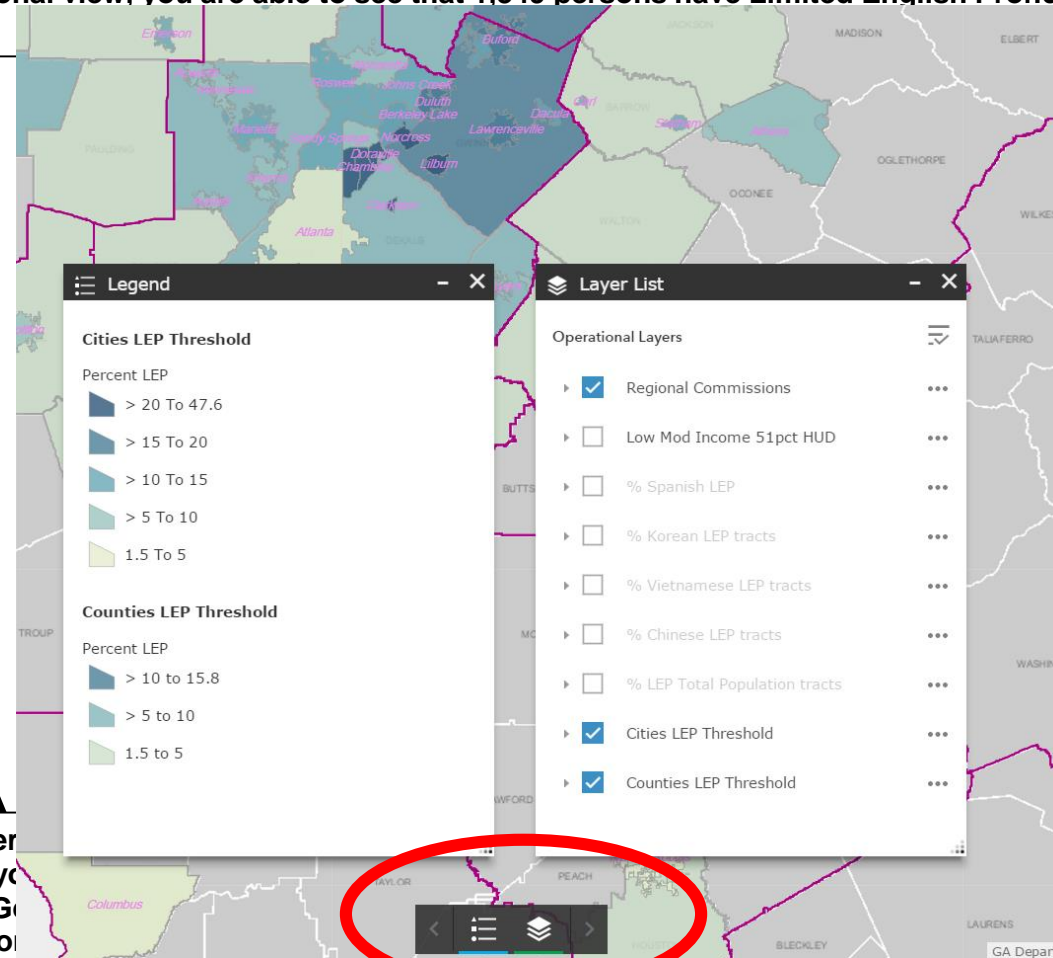
When you click, you are clicking on both the City and the Tract. Click on the little triangle arrow in the upper right corner of the pop-up box to switch your selection Tract to City and visa versa.



These two views show the pop up box that appears when clicking on a given Census tract or city. The languages spoken by Census tract or city appear in the pie chart. For this example, Spanish or Spanish Creole is the predominant language spoken. In the additional view, by hovering over the pie chart, you are able to see that 2,853 persons have Limited English Proficiency and speak Spanish of the 21,862 individuals in the area.



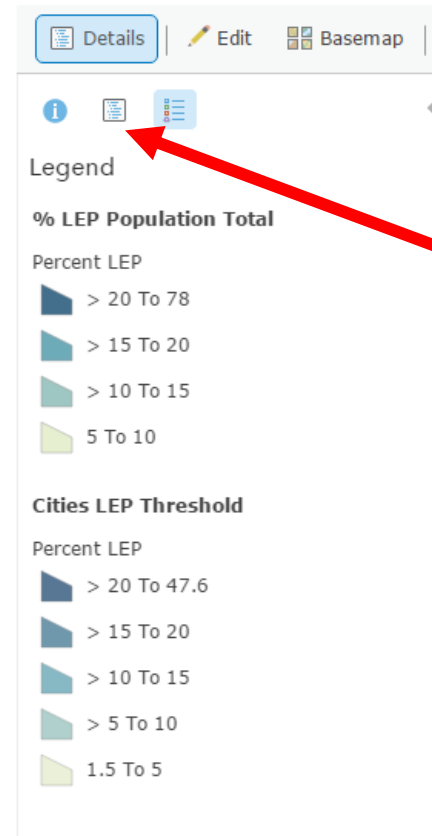
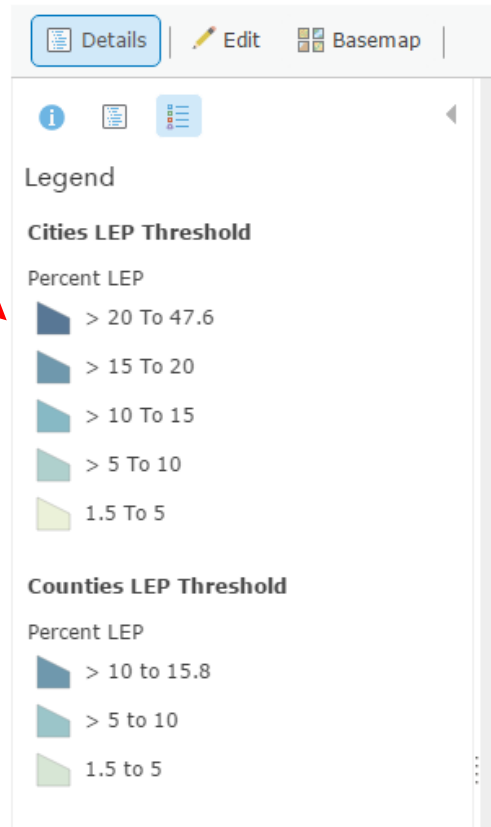
Once looking at the Census tract or city view of the map, by going to the “show contents of the map” tab on the left-hand side of the screen and click on the “% LEP Population Total”, this will show the “percent LEP” and “percent Spanish LEP” for that given census tract. These two views show the languages spoken that meet the LEP threshold by census tract. For this example, Spanish or Spanish Creole is the predominant language spoken. In the additional view, you are able to see that 1,349 persons have Limited English Proficiency and speak Spanish.



At the bottom of the page, there is a tab selector. Selecting the Layer List tab will show the most prevalent languages in Georgia. The “Cities LEP Threshold” and “Low Mod Income 51pct HUD” layers can be changed by selecting the Layer List; here you can see the “Cities LEP Threshold” and “Low Mod Income 51pct HUD” layers. A darker shade of blue has the highest percent of LEP, whereas areas with a lighter shading represent a lower percent of LEP.

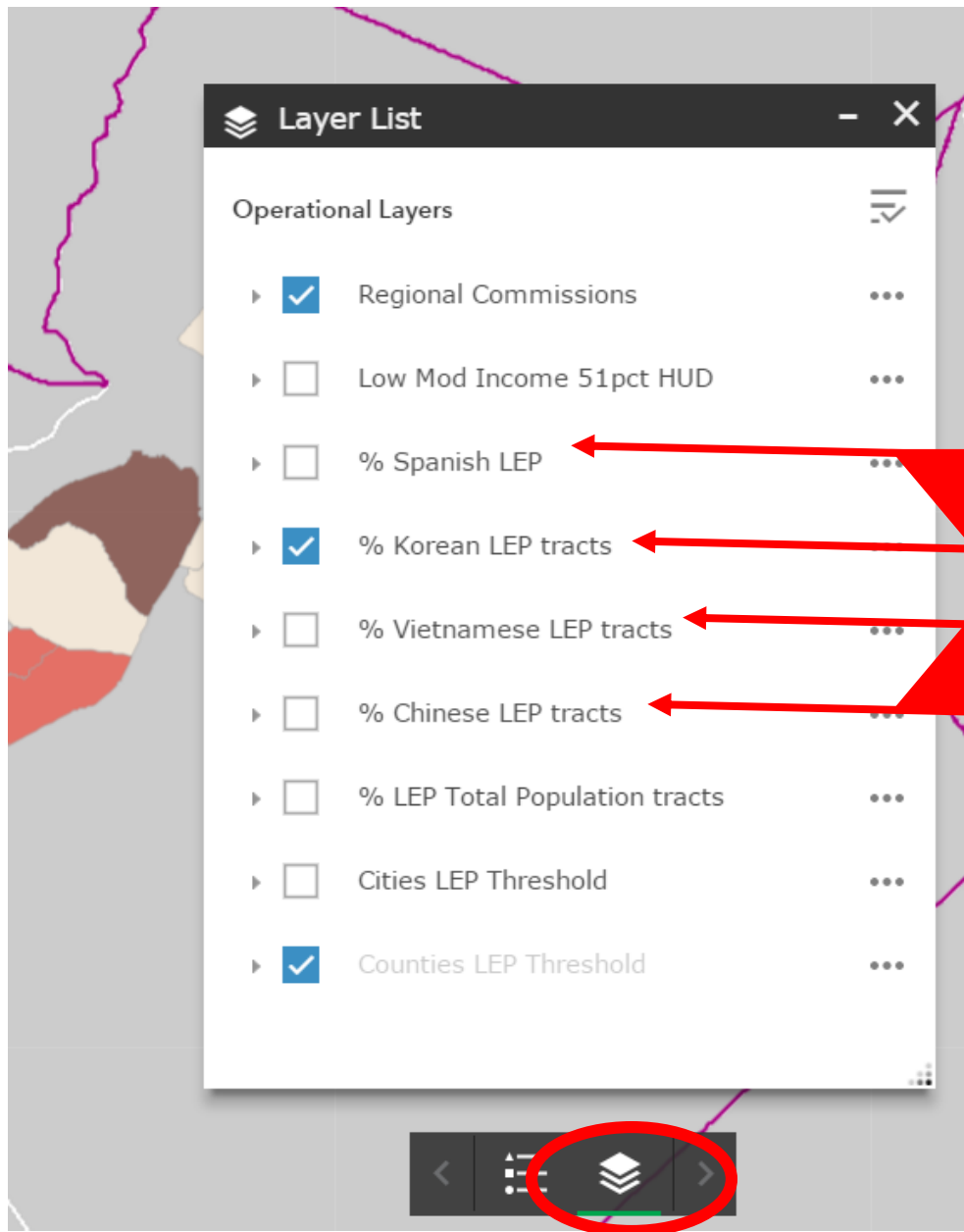
Layers can be changed by selecting the Layer List; here you can see the “Cities LEP Threshold” and “Low Mod Income 51pct HUD” layers. A darker shade of blue has the highest percent of LEP, whereas areas with a lighter shading represent a lower percent of LEP.

Darker areas show larger percentages of LEP populations



Click here to show map content

This view shows the legend that details the percent of LEP in a given area. As you zoom in you can click on and see tract level data; as you zoom out you can see City and County level data. Areas that show a darker shade have the highest percent of LEP population, whereas areas where there is a lighter shading, there is a lower percent of LEP



This view allows you to choose the four languages to understand the concentration within a county by census tract areas. The language layers can be changed by selecting the Layer List; here you have the option to toggle between the four most prevalent languages in Georgia (Spanish, Vietnamese, Korean, and Chinese). Spanish language covers the entire State of Georgia. However, Vietnamese, Korean, and Chinese languages meet the HUD Threshold in Clayton, Fulton, Cobb, Gwinnett, and DeKalb Counties only. Tract level data of these languages is shown only in these core counties.

